

# Agricultural and Livestock Exhibitors Application Form 2020



Sunday 28th June 2020

Large Exhibitor	<ul style="list-style-type: none"> <li>· Exhibition Trailer / Marquee space*</li> <li>· Large exhibition area (as agreed)</li> <li>· Show Programme Full Page Advert*</li> <li>· Main Ringside Banner space*</li> <li>· 4 x Car Passes</li> <li>· Member Area Access</li> </ul>	£500	Please tick <input type="checkbox"/>
Medium Exhibitor	<ul style="list-style-type: none"> <li>· Space for Exhibition Tent / Small Marquee space*</li> <li>· 10m display area frontage</li> <li>· Show Programme Full Page Advert*</li> <li>· 2 x Car Passes</li> <li>· Member Area Access</li> </ul>	£300	Please tick <input type="checkbox"/>
Small Exhibitor	<ul style="list-style-type: none"> <li>· Space for Exhibition Tent / Small Marquee space*</li> <li>· 5m display area frontage</li> <li>· Show Programme Half Page Advert*</li> <li>· 2 x Car Passes</li> <li>· Member Area Access</li> </ul>	£150	Please tick <input type="checkbox"/>

\* Only Marquee, Banner & Advert **space** are provided, Exhibitor to supply own Marquee, Banner & Advert artwork

We confirm that we ..... (company name) wish to exhibit at Blaston Show on Sunday 28th June 2020.

I ..... (print name) confirm on behalf of the above company that we will settle payment for the above indicated exhibition and advertising category prior to attendance at the Show.

We will also complete and submit the attached **COMPULSORY RISK ASSESSMENT FOR EXHIBITORS**.

*Blaston and District Agricultural Show Society will issue an invoice prior to the Show. No VAT will apply.*

Signed on behalf of the above company .....

Date .....

I agree to 'Opt In' (please tick) and allow the use of my/our contact data to be used in accordance with your Privacy Policy as stated below.

Return preferably as a scanned copy to **tom.stops20@gmail.com** or alternatively post to:  
**Tom Stops, Manor Farm, Main Street, Slawston, Market Harborough, Leics LE16 7UF**

**PRIVACY POLICY - IMPORTANT:** Blaston and District Agricultural Show Society take your privacy seriously, and will only use the information you supply to us to administer your application and provide the services you have requested from us. In accordance with GDPR (General Data Protection Regulations) we therefore ask you to 'Opt In' when applying, to enable us to provide Blaston Show information to you. Please be assured that your information will not be offered to ANY third party and will be for the sole use as described above.

# Compulsory Risk Assessment Form for all Exhibitors



Sunday 28th June 2020

Company Name:

\_\_\_\_\_

Date Assessment Undertaken:

\_\_\_\_\_

Address & Postcode:

\_\_\_\_\_

Signature of Assessor:

\_\_\_\_\_

\_\_\_\_\_

Public Liability Insurance Details:

\_\_\_\_\_

Responsible Person:

\_\_\_\_\_

Insurance Company \_\_\_\_\_

Policy Number \_\_\_\_\_

Hazard	Persons at Risk	Controls to Minimise Risk

<b>Fire Assessment</b>		
Liquefied Petroleum Gas on Site? Yes / No (Please circle)		

**PLEASE SEE THE GUIDE OVERLEAF FOR COMPLETING THIS FORM**

## Guidelines for Trade Stand Exhibitor Risk Assessment

**All Exhibitors must complete the form overleaf and submit it with the stand reservation form.**

Using the guidelines shown below, please consider what risk there is to those constructing and dismantling trade stands, managing trade stands and to visitors during the event.

Outline the steps you propose to take to minimise each risk in the table overleaf. If in your opinion there is absolutely no risk, please print 'NO RISK' in the table.

<b>Hazard</b>	<b>Persons at Risk</b>	<b>Controls to Minimise Risk</b>
<p><i>Look only for hazards that you could reasonably expect to result in significant harm within the conditions of your trade stand. Use the following examples as a guide:</i></p>	<p><i>There is no need to list the individuals by name – just think about groups of people doing similar work or who may be affected, for example:</i></p>	<p><i>For the hazards listed, do the precautions already taken :</i></p>
<ul style="list-style-type: none"> <li>▶ <b>Slipping and tripping hazards</b></li> <li>▶ <b>Chemicals (e.g. battery acid)</b></li> <li>▶ <b>Moving parts of machinery (e.g. blades, gears)</b></li> <li>▶ <b>Working at height (e.g. ladders, steps, stage floors)</b></li> <li>▶ <b>Pressure systems</b></li> <li>▶ <b>Vehicles (e.g. fork lift trucks)</b></li> <li>▶ <b>Electricity</b></li> <li>▶ <b>Fumes (e.g. engines)</b></li> <li>▶ <b>Manual handling and lifting</b></li> <li>▶ <b>Noise</b></li> <li>▶ <b>Livestock on stand</b></li> </ul>	<p><b>Show visitors</b></p> <ul style="list-style-type: none"> <li>▶ <b>Company staff</b></li> <li>▶ <b>Maintenance personnel</b></li> <li>▶ <b>Contractors</b></li> <li>▶ <b>People sharing your stand</b></li> <li>▶ <b>Operators</b></li> </ul> <p style="text-align: center;"><i>Pay particular attention to:</i></p> <ul style="list-style-type: none"> <li>▶ <b>Staff with disabilities</b></li> <li>▶ <b>Visitors</b></li> <li>▶ <b>Inexperienced staff</b></li> <li>▶ <b>Lone workers (as they may be more vulnerable)</b></li> </ul>	<ul style="list-style-type: none"> <li>▶ <b>Meet the standards set by a legal requirement?</b></li> <li>▶ <b>Comply with a recognised industry standard?</b></li> <li>▶ <b>Represent good practise?</b></li> <li>▶ <b>Reduced risk as far as reasonably practicable?</b></li> </ul> <p><i>Have you provided:</i></p> <ul style="list-style-type: none"> <li>▶ <b>Adequate information, instruction or training?</b></li> <li>▶ <b>Adequate systems or procedures?</b></li> </ul> <p><i>If so, then the risks are adequately controlled, but you need to indicate the precautions that you have in place.</i></p> <p><i>Where the risk is not adequately controlled, indicate what more you plan to do – i.e. an 'action list'</i></p>